



Application for Employment

**Pre-Employment Questionnaire
Equal Opportunity Employer**

APPLICANT INFORMATION								
Last Name		First		M.I.		DATE Applied		
Other Names Used / Maiden Name, Etc.								
Street Address						Apartment/Unit #		
City				State			ZIP	
Phone				E-mail Address				
Social Security No.				Referred By				

EMPLOYMENT DESIRED								
Position Applied for				Salary Desired			Date Available	
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?					
Have you ever been convicted of a felony, sex-related, or child abuse crime?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain. When & Where? (County & State)					
** A conviction will not necessarily disqualify you from employment. **								
Are you licensed in the field in which you are applying?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, where?					
Cosmetology License Number				State where license issued		Date Issued		
How did you hear about employment at All About Me Salon + Dayspa?								
Your Availability	SUN	MON	TUE	WED	THU	FRI	SAT	
Days / Hours								

DESIRED QUALITIES OF ALL ABOUT ME SALON + DAYSPA EMPLOYEES
<p>Following is a list of desired qualities of an All About Me Salon + Dayspa employee. Please select two (2) which are <u>your greatest strengths</u> and provide specific work-related examples of each of those strengths. (Use back of this page for answers, if necessary.)</p> <p>*ASSERTIVENESS *COMMUNICATION *CREATIVITY *INTEGRITY *POSITIVE ATTITUDE *TEAMWORK</p>
EXAMPLE 1:
EXAMPLE 2:
Tell us, in detail, about the best compliment you have received for <u>a creative solution</u> (work or school related) <u>that you came up with</u> . (Use back of this page for answer.)
Tell us, in detail, about the best compliment you have received for <u>providing outstanding customer service</u> . (Use back of this page for answer.)

PREVIOUS EMPLOYMENT						
Company 1 (Current)				Phone		
Address				Supervisor		
Job Title		Starting Salary	\$	Ending Salary	\$	
Responsibilities						
From	To	Reason for Leaving				
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Company 2				Phone		
Address				Supervisor		
Job Title		Starting Salary	\$	Ending Salary	\$	
Responsibilities						
From	To	Reason for Leaving				
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Company 3				Phone		
Address				Supervisor		
Job Title		Starting Salary	\$	Ending Salary	\$	
Responsibilities						
From	To	Reason for Leaving				
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Company 4				Phone		
Address				Supervisor		
Job Title		Starting Salary	\$	Ending Salary	\$	
Responsibilities						
From	To	Reason for Leaving				
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>		

SPECIAL INTERESTS
Subjects of Special Study / Research Work
Special Training
Special Skills

EDUCATION									
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High School				Address					
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
College				Address					
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
College				Address					
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
Trade, Business or Correspondence School					Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		

REFERENCES									
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Please list three (3) professional references.

Full Name				Relationship					
Company				Phone					
Address						Years Known			
Full Name				Relationship					
Company				Phone					
Address						Years Known			
Full Name				Relationship					
Company				Phone					
Address						Years Known			

WHY SHOULD YOU BE SELECTED FOR THIS POSITION?									
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Please tell us in one or two paragraphs why you think you should be selected for this position. Please include your job goals and what you are looking for from our company and from this position.

DISCLAIMER AND SIGNATURE

I certify that the forgoing statements are true and correct to the best of my knowledge and belief and hereby grant All About Me Salon + Dayspa permission to verify such information. I understand that any misstatement, false statement, omission or incomplete response on this application or at any time during the selection process, including interviews, tests, etc., may be considered sufficient reason for rejection of my application or dismissal if discovered after my employment. I authorize any of the persons or organizations referenced in this application to give All About Me Salon + Dayspa any and all information concerning my previous employment, education, and criminal or credit background at any time during my tenure of employment or any other information with regard to the subjects covered by this application, and I release all parties from all liability from any damages or claims that may result for furnishing such information to All About Me Salon + Dayspa. I further agree and understand that a financial and criminal background check may be conducted before and/or after I am hired and that the existence of a criminal background may result in the rejection of my application or if hired, in the separation of my employment with All About Me Salon + Dayspa. I also understand that the position for which I am applying may require a substance abuse screen. If I am employed, I agree to abide by and comply with all rules of the company. I further understand and agree that I, like All About Me Salon + Dayspa can terminate my employment at any time with or without cause or notice, and this agreement cannot be altered or modified. I understand that this application does not create a contract of employment. I understand that, if hired, employment at All About Me Salon + Dayspa is "at will", which means that either I or the company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager or executive of the Company, other than the President, has any authority to alter the foregoing.

I hereby acknowledge that I have read and understand the above statements.

Signature		Date	
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DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY:		DATE:	
REMARKS:			
NEATNESS		CHARACTER	
PERSONALITY		ABILITY	
HIRED	FOR DEPT.	POSITION	WILL REPORT
			SALARY WAGES

APPROVED:			
	Employment Manager	Department Head	General Manager